

Cascade Medical Foundation  
Board Meeting Minutes  
December 13, 2019  
Squirrel Tree Restaurant in Coles Corner, WA

This meeting represents the Annual Meeting of Cascade Medical Foundation.

Present: Marlene Farrell, Linda Kinder, Bob Adamson, Nancy Lellelid, Ted and Kathy Montgomery, Wade and Kathi Nash, Mark and Terri Judy, Dana and Jeff Wilson, Strode Weaver, Mogens Bach, Vangie Schasse, Linda and Scott Bradshaw, Ann MacPherson, Nancy McReynolds, Ken West

Absent: Scott Schimelfenig, Diane Blake (CM CEO), Commissioners Helen Rayfield and Mary Helen Mayhew

Mission read by Terri Judy.

Consent Agenda – Scott B made the motion, Nancy L seconded it. All approved the November 2019 Minutes and the December 2019 Agenda.

Hospital – N/A

Finance Committee – Mark Judy reviewed the November financials. On the Balance Sheet, our Total Checking (\$40K) is down from \$74K last year because we gave \$115K to CM via two large donations. The Endowment is down \$3K because \$8K was transferred to the Agency Fund, and it also gained \$5K in earnings. The Agency Fund is up \$10K because of the transferred money and a \$2K gain.

On the P&L, income is up \$12K. Expenses are also up, in part due to the purchase of a laptop (\$1400). Our net income is up \$7K compared to last year. Employee donations are up 19%. In Kind donations and expenses are both up, because they are being closely accounted for now.

The 2020 budget was reviewed again, looking at the QB version. This is the first budget done in a couple years. It reflects the anticipated revenue and expenses and is based on this year's numbers. No information is included for In Kind or Investment earnings, since those will be what they'll be. Mogens made a motion to approve the budget with 1 note – that Marlene help identify where Benevolent Nights are in the budget (not clear). Nancy L seconded it. All approved.

The Executive Committee authorized for \$8077.28 (the allowed amount) be transferred from the Endowment to the Agency account. Marlene made it so on 12/12/19.

Executive Committee – Linda Bradshaw shared that we had a majority accepting the idea of moving forward (14 yes, 2 no, 2 neutral) on Give10 (planned giving). An ad hoc committee will be formed to bring more information back to the board at the February meeting. Linda nominated Ann MacPherson to chair the committee, and Ann accepted. Others will volunteer for the committee and let Ann and Marlene know. The committee will meet with Beth and/or Denise at the CFNCW to learn more.

Governance – Nancy Lellelid

The bylaws, redone by the Governance Committee and approved at the last board meeting, were presented to everyone for their binders.

Board member Bob Jennings would like to return in January. Mogens made a motion to reelect Bob Jennings to the board. Bob Adamson seconded it. All approved.

Board members who have completed 1 term include Bob Adamson, Mark Judy, Terri Judy, Kathi Nash and Wade Nash. Nancy L made a motion to reelect these board members. Linda K seconded the motion. All approved.

Officers were up for election: Chair – Linda Bradshaw, Vice Chair – Nancy Lellelid, Treasurer – Mark Judy, Secretary Dana Wilson, Exec Committee Members-at-Large – Wade Nash and Bob Adamson. All board members filled out a ballot. All nominees ran unopposed and all were elected.

Strategic Planning – Linda K handed out a chart for everyone showing current and updated tactics.

Donor Appreciation – Kathy Montgomery explained the invitations were ready and would be mailed in early January. RSVPs would come to Marlene via email or phone call. Those whom we don't hear from will receive phone calls, divvied up amongst board members.

Those who were going to ask businesses to provide some food for the Silvara party need to do so ASAP and let the Montgomerys know. We'll give them more specific requests in January.

Kathy will help coordinate what food board members make. Marlene can make an online sign up (Signup Genius) so everyone can see what others have signed up for and not duplicate efforts. CMF also needs to cover the paper products and flower arrangements (Vangie's sister's).

Marlene suggested there possibly be testimonials to let guests know what good has come from past and future CMF efforts. Strode warned folks might feel like they're being buttered up for more donations. It was agreed that Linda B, as chair, will speak, and we'll ask for Diane Blake to speak as well. Beyond that, Marlene will help make table tents that speak to the various equipment campaigns from the past, have some visual imagery and other interesting CMF/CM facts.

Volunteer Coordination – Ann MacPherson explained that we have a starting list of volunteers and how they've helped in the past. To grow the list, if every board member thinks of and talks to one friend, it will help. Ann spoke with the owners of Old Mill Café who are happy to help connect people in Plain to CMF, and they have a bulletin board. Ann will also talk to Rob W., owner of Plain Hardware, for the same reason.

Coordinator Report – Marlene updated everyone that we're working on the Murdock Trust Letter of Intent. Hopefully we'll be approved for the next step. The ask would be half of our campaign -- \$64K. We can also apply for a few smaller grants in late winter. With Linda K and Linda B, Marlene will also work on an event grant for Charm Walk through the City of Leavenworth.

Mogens agreed to represent CMF at the Commissioners' meeting on Tuesday, 12/17 at 9am.

Retiring Board Member Appreciation – Linda B thanked Nancy McReynolds, Strode Weaver and Ken West for their many years of dedicated service to CMF. She presented them with cards and gifts.

Mogens moved to adjourn the meeting. Linda K seconded it. All approved.

After the meeting, Bob Adamson serenaded the board with two beautiful, personally composed Christmas songs, accompanying himself on the guitar.

### Upcoming Events

12/17/19, 9am – CM Commissioners meeting, AB room – Mogens attending

1/14/20, 9am – Executive Committee meeting, AB room

1/17/20, 9am – CMF Board meeting, AB room

Respectfully submitted by Marlene Farrell, CMF Coordinator.