

## **CMF Board Meeting Minutes**

### **2/19/21 9am**

Attending: Marlene Farrell, CMF Coordinator, Mary Helen Mayhew, CM Commissioner, Brian Pulse, CM Director of Ambulance, Ambulance, Sharon Waters, City of Leavenworth Council Member, Troy Campbell, Chamber of Commerce Executive Director, Helen Rayfield, CM Commissioner, Mike Warden, guest

Board Members: Bob Jennings, Mark Judy, Mogens Bach, Nancy Lellelid, Scott Schimelfenig, Kathy & Ted Montgomery, Dana & Jeff Wilson, Bob Adamson, Vangie Schasse, Scott Bradshaw, Ann MacPherson, Strode Weaver

Absent: Terri Judy, Wade & Kathi Nash, Diane Blake, CEO

The meeting was called to order at: 9:02

Bob Jennings read our mission statement: To enhance and financially support Cascade Medical's ability to deliver quality healthcare to our community.

1. **Consent agenda:** A motion was made to approve the January 2021 Minutes and February 2021 Agenda, it was seconded and all approved.
2. **Ambulance Safety Equipment Update – Brian Pulse, Director of Ambulance:** The Stryker Power load system - hard mounts to the back of the ambulance which ensures patient and staff safety; they lift and load patients which mitigates possible injury; Kyle from Stryker may be able to come over and demonstrate the system; supports up to 850 pounds; The Lucas Device by Stryker - applied within 20 sec; very easy to put on, utilize, not a big space issue; reduces the “human factor”, ie. becoming tired; cardiac arrest management can be done by one person; both items enhance safety and produce better outcomes;
3. **Chamber of Commerce Update – Troy Campbell, Chamber Executive Director:** Ann McPherson attended the membership meeting on behalf of CMF; Troy is new to Leavenworth, originally from the Spokane area; new phone system which enables Chamber staff to work from home; produces a e-newsletter instead of paper; coming - there are springboard cameras to get an accurate count of people in town daily and hourly; also cameras in the park to count numbers there; Simple View software connects directly with the hotels for availability through the [leavenworth.org](http://leavenworth.org) website; in lieu of events this year, promotions have included holiday gift giving guide; Valentine's gift giving guide for people who couldn't come to Leavenworth; advent calendar in December; there was a “give-away” in February; live-streaming webcam to show the holiday lights in town; 420,000 views of the webcam; economic profile report - will be posted on the chamber's website (covers the economic profile of Leavenworth); moving forward: funds were rolled over from the events that were canceled last year to new projects, i.e. additional trash collection; restroom cleaning; a hut by the Maypole staffed to share information to visitors about Leavenworth; environmental studies (completed by other organizations) for additional bike trails; Museum update - Matt Cade has recently

reopened the museum from 11:00-6:00 and is looking forward to anyone coming by to check it out; street closure - city council approved to keep the downtown closure until full opening, now there is a growing idea of keeping the closure permanent but there are a lot of factors to consider, i.e. size of sidewalks; downtown master plan is being revived; parking meters - the meter doesn't start ticking for fifteen or twenty minutes so people could stop for a short time and go into a shop; compared to other small towns, overall the businesses in Leavenworth are doing well due to the nature of what Leavenworth has to offer, i.e. 80% of business have been able to pay their chamber dues, others have opted out for various reasons; Troy feels that the businesses would embrace the idea of the Charm Walk; you can go to [leavenworth.org](http://leavenworth.org) and sign up for the newsletter

#### **4. Governance – Scott Bradshaw:**

- a. Returning board member, Strode Weaver – requires a board approval - there was a vote to bring back Strode on 2/18 and he was unanimously approved; by-laws require that we approve him at a board member; A motion was put forth to approve Strode being on the boards again - all approved
- b. We are continuing to look for possible new board members; please send Scott any names; Bob Adamson reminded the board that we are looking for diversity in our new members
- c. Mike Warden is a guest today as a possible new board member

#### **5. Cascade Medical update – Diane Blake: absent**

Guest: Amelia Morgan, a 4th grade, joined the Zoom meeting; she is starting a Kids' Rotary Club because she wants to make a difference in her community; she had a lemonade stand to raise money to donate; Nora is her friend (and the Montgomery's granddaughter) who has been helping with raising money for the community; Mark Judy suggested that we write Amelia a thank-you note; there will be an article in the Echo; Nora called in from Hawaii - she was involved in raising money for the Foundation, Bob and Marlene gave her a special thank you.

#### **6. Finances – Mark Judy**

- a. Review January finances\* and Mark's summary\* and approval: \$7,000 grant for suicide prevention; good outcome for January; cash on hand has grown to \$166,000; total assets \$441,000; total assets up 48%; ambulance safety equipment will be funded this year for \$120,000; \$58,000 we are holding in payment toward the mobile clinic; we have significant obligations for our assets being currently held; DZA has completed its financial review; there will be a review of DZA's results in April; special restricted accounts - there has been a change how these funds are accounted for to show an expense when there is a disbursement, such as using the COVID-19 Response and Relief Fund for Employee Appreciation, paying out the APDA funds for a yoga teacher and paying CM for Think Pink money (from 2019) and respirators using COVID 19 Response and Relief Funds. There was a motion to approve the finances and all approved.

7. **Update from Chamber Member meeting – Ann MacPherson:** She enjoyed being at the Chamber meeting; there are 547 total members in the Chamber; UV Cares program is a non-profit mental health program that was presented by Becky Subido, director, Paige Wilson also works with UV Cares
8. **Golf – Bob Adamson:** next committee meeting will be out at Kahler Glen to make decisions about the various holes; sponsor money coming in; communicate with Marlene so she can update her records; they are thinking about a possible raffle; Vangie recommended board members to donate (sponsor) the golf tournament as it is part of our responsibility; the participant goal is about 110, the same as it was in 2019; it will be totally outside, no dinner; Kahler Glen is changing ownership - used to be a group of people but now it is just one wealthy person; they have a 5-year plan to make this a destination resort; they are giving us a good deal for the golf classic as the costs at Leavenworth are presently too high
9. **Garden Tour – Dana Wilson:** Continued progress; 8-10 gardens; Terri secured another garden on the North Road; looking for a food truck; we have about 10-12 local artists that have shown interest; next meeting is March 2; Zoom meeting today to talk with Sleeping Lady; a Leavenworth Festival/Event Grant has been submitted for promotional costs; according to the by-laws, the board needs to approve the change of the name of the committee to Garden and Art Tour Committee - Marlene will put this item on the board agenda for March after the new name has been decided upon; we may make the change only for this year due to the pandemic; because it is a standing committee, we need to make a motion to change the name
10. **Benevolent Nights – Kathy and Ted Montgomery:** Munchen Haus, June 1; Bavarian Bistro, September 22 (Carl Evans); Wildflour, October 13; this is all contingent on Covid restrictions; Mogens mentioned that Wildflour will be doing some renovations; Donor Appreciation Committee - Vangie will be taking over for Nancy in writing thank yous. Committee members need to be writing thank yous to sponsors for whom they are responsible (for golf); restaurants (from our various benevolent nights) can be recommended to golfers;

#### 11. Coordinator Report – Marlene Farrell

- a. Newsletter update: has been sent to the graphic designer; contents - golf blurb, suicide prevention grant, Garden and Art Tour, update for Ambulance Safety Equipment campaign; to go along with our interest in equity and belonging included a short piece on Richard Vasquez's new role and his picture.
- b. DZA update (see redone 2020 P&L\*): discussed during financials
- c. Blippi Glass Heart Auction: virtual auction using free software, [32auctions.com](https://32auctions.com), in the next month we are auctioning a glass heart from the glass blowers, Boulder Bend Glassworks, in Peshastin; Strode suggested that committee members visit their gallery; once the Blippi video airs, we will conduct the virtual auction
- d. Gift cards: there are leftover gift cards as all the employees were given one; the Donor Appreciation committee might consider how we can use those

- e. There has not yet been confirmation that the down payment to the Leavenworth golf course was returned, although the CMF check has been voided
- f. Commissioner's Meeting, February 23, 9:00, Mogens Bach will attend on behalf of the Foundation

A motion was passed to adjourn the meeting. The meeting was adjourned at 10:23.

**Upcoming Events**

2/23/21, 9am, CM Commissioners 'meeting on Zoom  
3/2/21, 10am, Garden Tour meeting on Zoom  
3/9/21, 9am, CMF Executive Committee meeting on Zoom  
3/19/21, 9am, CMF Board meeting on Zoom

**Donors (including in-kind) from January 1 to Feb 11  
(not including board members or employees)**

Karen Arnold, William Bruders, Russell & Roberta Ferg, Dan's Food Market,  
Premier One Properties, Bill & Mary Jones, Marson & Marson Lumber,  
Sharedythe & Harald Riise, Liberty Orchards, Mike West Real Estate,  
Zarthan Lodge #148, CPSI, Cheryl & Thomas Phillips  
Jimi & George Wilson