

## **CMF Board Meeting on 1/15/21**

Attending: Diane Blake, CEO, Marlene Farrell, CMF Coordinator, Mary Helen Mayhew, Commissioner

Board members: Mogens Bach, Nancy Lellelid, Mark & Terri Judy, Bob Adamson, Wade Nash, Dana & Jeff Wilson, Scott Schimelfenig, Vangie Schasse, Ann McPherson, Ted & Kathy Montgomery, Scott Bradshaw

Others: Linda Bradshaw

Absent: Kathi Nash, Bob Jennings

Call to Order at 9:03

Our Mission: To enhance and financially support Cascade Medical's ability to deliver quality healthcare to our community. Wade Nash read the mission statement.

### **1. Consent agenda**

- a. December 2020 Minutes: Wade Nash moved to approve the December 2020 minutes, Ted Montgomery seconded the motion, all in favor
- b. January 2021 Agenda: Wade Nash moved to approve the January 2021 minutes, Ted Montgomery seconded the motion, all in favor

### **2. Cascade Medical update – Diane Blake**

Notes: Finalized agreement with Meditech for electronic health records, to start late fall; Dr. Kranz retired at the end of the year, he will be in charge of the free clinic (UV MEND); Dr. Fosnaugh is on maternity leave until mid-February, extra help for Dr. Fosnaugh has been secured - Erin Gaaspard, nurse practitioner; finalize an agreement with Ann Diamond to do some fill-in work at CM; financial counselor position filled by Richard Vasquez who is bilingual, previously worked at CM in admitting, will also connect with Upper Valley Mend

Financials - received federal funding, in particular the paycheck protection which has allowed to keep staff intact; has applied for PPP loan forgiveness, received Cares monies but will be sending some of this back, nurse call system to be replaced, paying market wage to staff is a priority at CM, initiating communication to employees how CM has been addressing this on an annual basis, 3% increase in staff salaries which is 10% above average, compare wage scales to salary survey, 9 wage scales have been adjusted back to market which has impacted about 30% of the staff, the problem - only able to offer a step 5 which prevents hiring people with experience which is being addressed - it is complicated and expensive to implement but so far about half of the departments have seen adjustments in this area, due to CMF's help, it has been possible to keep our finances healthy and it is impacting staff

Covid: Did not see the surge after the holidays that was expected; current challenge - ICU patients staying in the hospital a very long time, Confluence and Samaritan Hospital in Moses Lake are full and some patients have been sent to other facilities; focus - vaccinations started mid December; Confluence received Pfizer vaccine and were responsible to distribute vaccine to healthcare workers in our region, no serious side effects, second doses have been given, biggest complaint is some body aches for about a day; December 24 CM received the Moderna vaccine, received 300 doses in total which is enough to vaccinate all CM staff (70% have agreed to receive it), have vaccinated other healthcare workers outside of CM, today 60 more people from the school district, the last of the vaccine will be used on healthcare workers; 100 more doses next week and the hope is to vaccinate A1 people; B1 will follow - comprised of individuals over 70 and individuals over 50 in a multi-generational household, honor system, have to wait for the state to authorize the B1 group, there is discussion about moving the age to 65 (from 70) for B1, CM is starting a list of that group, people can call CM and ask to be put on this list, a request was put in for 400 doses but it appears that CM will only receive 100, Diane will be calling people at the state level to try to get more doses, discussion that Chelan-Douglas County health district might use a facility for distribution of the vaccine, information is changing rapidly, Diane is happy to answer questions CM board members might have.

Shared Values: an individual commented how their colonoscopy was a good experience, the nurse, Emily, was able to perfect her technique for giving an I.V. by watching YouTube videos which demonstrates her level of commitment to patient care

Questions:

Where are the vaccinations being given? Vaccinations are occurring in the clinic; patients need to be scheduled because once a vial is opened, there are only six hours to distribute the 10 doses, so 10 patients need to be scheduled.

Why is the State of Washington doing so poorly on giving vaccines? Vaccine distribution has to be recorded, but not all facilities have an interface that can do this automatically. There is a lag in recording so it may falsely appear that our state is doing poorly. Vaccination distribution to facilities is incredibly complicated. The state does not know on a weekly basis how many vaccines they will receive.

Reorganization of the phases into regions, advantageous or not? Diane thinks the regional approach may be advantageous. There is a lag in the data reporting at the state level, which may affect us at the regional level.

Are you looking for another speech therapist? Yes!

### **3. Finances – Mark Judy**

- a. Review December finances and Mark's summary: ... moved to approve the December finances, ... seconded the motion, all in favor

Discussion: Positive report; 2020 financial report is far better than expected; held back on expenses but Marlene has worked hard to write grants which has helped. The past 12 months, \$138,000 net income, income \$121,000 (mostly due to the mobile clinic, also due to end of the year mailer, employee giving is strong, undesignated giving is up 20%, endowment agency fund brought in \$35,000), expenses were down significantly (due to expenses not being incurred related to our events). Balance sheet: significant improvement, assets up over 40% last year, cash position is related to profitability and we did not make a significant contribution to CM which has been rolled over to this year; we've raised money for the mobile clinic and it is sitting in our accounts; total checking and savings account is up to \$146,000 - we should retain this until we anticipate the final payment for the ambulance safety equipment as well as the \$58,000 pay out to the mobile clinic. We are financially well positioned for having our events.

Mogens Bach moved to approve the finances, Scott Schimelfenig seconded, all in favor

### **4. Governance – Nancy Lellelid**

- a. Vangie Schasse continuing for an extra term of three years: Terri Judy moved to approve, Mogens Bach seconded, all approved

Notes: Nancy will continue to reach out to Strode Weaver about coming back on the board.

### **5. Virtual Auction Committee Chair**

Notes: The Judys have politely declined to chair this committee. Requires a lot of organization; virtual auctions have varied success; most board members do not want to pursue a virtual auction at this time. The decision was made to table this idea.

### **6. Orchard of Giving/Pavers Update**

Notes: Kathy Montgomery reported on the meeting with Marlene, Jeff, and Ted at the clinic January 14. Work needs to be done, name tags to be put up and some taken down, discussion was held about how to advertise that; was an educational meeting for the group. Legacy Paver information has been in a previous newsletter but there was no response. Perhaps the brochure should be updated. Idea - send out a mass email specifically about the Legacy Pavers.

### **7. Golf Update – Bob Adamson**

Notes: Had good success with sponsors so far, one sponsor has agreed to be a sponsor yearly, naming sponsor is Marson and Marson, Kahler Glen will send out information about the tournament to their customer basis (6,000); lost finances from the city grant; committee meeting again in February; Kahler Glen going through a huge renovation by a big developer in the future, Mogen will contact this person. Ted - secured 4 cases of wine (Eagle Creek sponsoring the target shooting); Marlene doing a good job highlighting our events on the CMF Facebook page, she needs content for the page; Marlene - we still have the prepaid expense for the Taste of Plain, \$350, Rich Winkleman is not able to help us with photography, need to find another photographer, team photos and action photos; Nancy - Eric at Dans Market is excited about providing lunch and we should't compete with the Plain Truck

### **8. Garden Tour Update – Dana Wilson**

Notes: Garden Tour meeting is next week, January 19. We have a commitment from Silvara and Icicle Ridge Wineries - 3 tastings complimentary; Taste of Plain part of the Garden Tour, will be located at Silvara; Leavenworth Lodging Event Grant being applied for. Wenatchee River Institute excited about being part of the tour, they have seven gardens to present with a brochure; Community Garden might also be a nice complement to the tour. Looking for other possible gardens and it would be nice to have one in the area of North Road.

### **9. Benevolent Nights – Kathy and Ted Montgomery**

Notes: Munchen Haus has offered for June 1; Ben at Wildflour has put it on the calendar for October 13 (both of these can be put on our website); other places being considered - Eric at Blewett Brewing late summer or early fall, Carl Evans at Bavarian Bistro, Vito at Squirrel Tree; shooting for one benevolent night/month

Mark suggested the idea of financially helping restaurants by having the restaurant commit to a percentage of receipts for a particular night once the restaurant has reached a certain level of revenue.

### **10. Coordinator Report – Marlene Farrell**

- a. Charm Walk – date in fall: Linda Bradshaw agreed to be involved; might be nice to have charm bracelets available for sale for \$20 at the Garden Tour; date - September 25 or 26 tentative date;
- b. End of year mailer campaign and Give NCW updates: \$3178.83 (GiveNCW)

- c. Hugs for Healthcare gift cards: \$12,000 given for employee appreciation; included \$1,500 donation for CMF; there were extra gift cards that we can use at our discretion; consider ways to use these
- d. 2020 Contribution Statements: finished; most were emailed as attachments; some mailed (between 50-100)
- e. DZA review: Marlene working on this
- f. Donor Management System, Donor Snap: “donor retention” able to compare two different years, 2018-2019 retained just over 40% (repeat donors), 2019-2020 retained about the same; 45% is a good number; Marlene can continue to report on this.
- g. Invite one or two board members to do a photo op for the mobile clinic with a big check at the high school on Friday at 9:00am, will be put in the newspaper; Kathy and Mogens volunteered
- h. Suicide Prevention Training grant from NorthCentral Accountable Community of Health is \$7000
- i. Pat and Diane will be talking about the USDA Rural Development grant for the mobile clinic but we might withdraw if we don't want to go for a combo loan/grant; Pat and Marlene might have some other grant possibilities for funding the Mobile Clinic campaign

#### **11. Another announcement – Nancy Lellelid:**

Notes: Nancy is moving out of Leavenworth sometime after April to Missoula Montana; she is looking for a replacement for the head of the Governance committee; Governance deals with regulations and new board members; please call Nancy if you are interested; Bob Adamson has agreed to replace Nancy's position as Vice-President of the executive committee. Nancy will continue to work on her golf duties.

Mogens moved to adjourn the meeting, Kathy seconded the motion, all in favor. The meeting was adjourned at 10:28.

#### **Upcoming Events**

1/19/20, 10am, Garden Tour meeting on Zoom

1/26/20, 9am, CM Commissioners' meeting on Zoom

2/9/20, 9am, CMF Executive Committee meeting on Zoom  
2/19/20, 9am, CMF Board meeting on Zoom

**Donors (including in-kind) from Dec 11-31, 2020  
(not including board members or employees)**

Mark & Georgia Schuetzler, Ann & John Callahan, Michael Lowers (**Timberwood Construction**), Bill Jenkins, Lisa Klossner, Mike & Becky Payne, Cary Sanger (**Taffy Shop**), Ernest Steelsmith, Harold Olsson, Dale Jones, Kathleen Linscott, Richard & Theresa D-Litzenberger, **Leavenworth Lions Club**, Ogden Murphy Wallace, Pat Rutledge (**A Book for All Seasons**), Robin Judd, William Bruders, Richard & Cindy Reishus, Bill & Mary Jones, Oliver & Pam Brulotte (**Munchen Haus/IBC**), Melissa & Jim Dolstad, Ruth Ann Drewniany, Nancy & Bud Hill, Anita Petit, Dennis & Cindy Rudolph (**Rudolph Orchards**), **Leavenworth Chamber of Commerce**, Ellin Larimar, Natalie Doerr, Diane Huntsinger-Carson, Strode & Judy Weaver, Greg Brooks (**Benchmark Jewelers**), Heather & Patrick Murphy, Tracy & Jennifer Owen, Rich Evans