

CMF Board Meeting Minutes

January 20, 2022, at 9am on Zoom

Present: Bob Adamson, Rich Adamson, Mogens Bach, Shari Campbell, Bob Jennings, Bob & Shannon Keller, Ann MacPherson, Kathy & Ted Montgomery, Kathi & Wade Nash, Vangie Schasse, Strode Weaver, Marlene Farrell, CMF Coordinator, Diane Blake, CM CEO, Helen Rayfield, CM Commissioner

Absent: Jeff & Dana Wilson, Mary Helen Mayhew, CM Commissioner

Vangie S. read the mission statement.

1. Consent agenda

- a. December 2021 minutes*
- b. January 2022 agenda* approval

Motion to approve the consent agenda made by Wade N, 2nd by Mogens B. All approved.

2. CM Update – Diane Blake

Diane began with reflecting on the CM shared values of commitment and community in relation to the efforts done during the multiday snowstorm. These values are demonstrated daily, but were extra apparent through actions: an EMS staff made extra efforts to connect with city and plows to ensure the hospital was plowed out to help an ambulance; a staff drove down the Chumstick during the storm to make her shift on time; some staff arrived by fat bike, snowshoes and skis; folks covered shifts for those who couldn't make it; EMS staff helped clear cars so patients could drive home; great communication to patients whose appointments needed to be canceled.

Diane said there are legislative session priorities. One revolves around a nursing staff bill that limits the # of patients seen by each nurse. It is supported by unions. The benefit to nurses might be outweighed by the negative impact on patient care, esp given the current nursing shortage. Diane will share more information and an opportunity to share our thoughts with legislators.

A recent governor's proclamation had 2 effects – one is a limitation on noncritical procedures. This affects CM by postponing colonoscopies, but hopefully they can resume in mid-February. The other effect is on PPE rules, requiring more frequent N95 mask changing, so CM needs more PPE, and sometimes there are PPE supply chain issues.

Omicron has led to some staffing issues (when staff need to quarantine). One preventative measure includes renting rooms for EMS (for their 24-hour shifts), so they don't need to share a room while waiting for calls.

On Feb 1st, Meditech (new EHR system) goes live. It will allow better health record integration with Confluence and CM will have a new patient portal soon. Also, CM is in the process of hiring an ED doctor to decrease the need for clinic doctors to have ED shifts.

Shari asked if CMF could do something for staff when Meditech goes live. Diane said there will be snacks provided and chances for staff to get coffee at Loge, so something along those lines would be appreciated. Mogens asked about volunteers serving in hospitality roles at big hospitals but it's not quite a good fit for CM, especially during the pandemic. Bob K asked about how bad the patient transfer situation was, Diane said if a patient goes to Confluence, she trusts that they get good care, though there might be a wait for a bed. Because all hospitals are near capacity right now, transfers could get harder. Bob J asked about the omicron spike and Diane said our whole region is quite high and the expectation is that everyone will have been exposed by early Feb.

3. DEI education opportunity

- a. "I'm not Your Inspiration" – a TedTalk video we will watch together

The video didn't have sound, so Marlene will email the link to all board members.

4. Finances – Strode Weaver

- a. Review December finances* approval

Strode went over the financial summary that shows that CMF is healthy on all fronts. The total assets are \$439K (after many hospital contributions), and the operating cash is \$89K after those contributions and transferring \$30K to the Agency Fund. Agency/Endow funds are up 22.6% from a year ago. Also, our net income is now positive at \$20K. Big income sources include golf at \$39K, G&A at \$9K, \$7K from pavers, \$9K payroll donations, \$38K from undesignated donations, \$7K from BN and combined \$36K from the annual appeal and GiveNCW.

Bob K made a motion to approve the finances. Ann 2nded it. All approved.

Bob K asked about the suicide prevention grant – could someone educate the board about how the suicide prevention education in the schools is going? Marlene said she would ask Katie Schmitten, the Cascade School District social worker, if she could attend a board meeting.

5. Golf – Bob Adamson & Rich Adamson

Bob A reminded all that they should have contacted businesses about sponsoring, making the first or second contact. There are some notable new sponsors including Heffernan Group, Leavenworth Quilt Company and Der Sportsman. Also, Marson & Marson has agreed to be the naming sponsor again. Bob A will email golf committee members to have a meeting next week to make some important decisions.

Rich and Marlene met with Kara at 3Sherpas about improving the golfer experience on our website. Suggestions were made, and she's going to show them some options that look better and are easier to navigate. One choice will be mostly focusing on golf and the other choice will be a full refresh of the website (which will cost more). More info soon.

6. Benevolent Nights and Donor Appreciation – Kathy & Ted Montgomery

The donor appreciation event that was scheduled for Icicle Ridge Winery is postponed due to omicron. Kathy M and Marlene will look at dates and select a new one in the end of May or early June. Probably a midweek evening and host it outside at Icicle Ridge Winery. Same guest list and wine tastings and some procured food from local businesses and made by board members.

Benevolent Nights on the calendar: Munchen Haus in early June, Squirrel Tree on 7/19, maybe Blewett Brewery in Aug, Colchuck's in September, and Wildflour in October.

7. Charm Walk – Kathi Nash

Kathi and Linda B will be picking an exact date soon. Likely Maifest and/or Mother's Day. Kathi wants help talking to businesses. Ann can involve volunteers, also an intern could be involved. Shari and Shannon can also help. Marlene will add the date to the spring newsletter to plug it.

8. Swing band event – Shannon Keller

Shannon found there weren't many active swing bands in our area except there's a good one in Ellensburg that could come over for a day for \$2000-\$2500 (but no hotel needed). This event could earn money via sponsorships, ticket sales and maybe some funding through lodging tax grants (the city) and/or Chamber funds. Date would be in September, venue is TBD, could be indoors or outdoors. Mogens is connected with Icicle Fund/ICCA, and he could talk to them about using their indoor or outdoor space. Using a local band was mentioned because it would cost less but might have a smaller turnout (unsure of a local swing band). Bob K mentioned we could work with other groups like Rotary or the Museum which could bolster tix sales and we'd give some proceeds to those groups. Rich said we should tap into swing band clubs and teachers to make sure it's well promoted to the swing band fans.

Mogens said we could do swing band music one year and other years do different types of music but make it an annual event. Shannon will continue to research this and work with Mogens about the ICCA possibility.

9. Ambassador program – Ann MacPherson

This winter session was the 2nd Ambassador program that CMF has been involved in (first was during the summer). We shared the workload with the Museum and each group received \$1500. Volunteers hung out in the Festhalle giving out information, wrapping presents, etc. It was fun. Ann will be helping Troy and other chamber folks with planning so it goes even smoother next December. Bob J thanked Ann for her efforts around this volunteer opportunity/fundraiser.

10. Governance –Wade Nash & Strode Weaver

a. Student Intern program update

It was a good first effort with Bianca and Joanna, esp with the constraints of COVID. They will be done with the semester career connections class next week. Marlene has emailed with Amanda Schafer, the teacher, and Amanda might have one intern possibility next semester. Amanda wants to make sure it's a good fit. We'll know more in mid-February.

b. Board recruitment

Strode mentioned we have 14 active board members currently (and the Wilsons on sabbatical). We can have up to 21 board members. Everyone should keep looking for community members that would be good to recruit. Strode said the Schiferls, who are past board members, are considering rejoining. If you know of someone, first have a conversation with them about what is involved and judge their interest level, then fill out the potential board member form and send to the governance committee (Wade, Kathi N, Strode and Mogens). Gov will interview. We'd like 3-4 new ones in 2022. Bob J reminded that the Judys will be back in 2023 and probably Linda and Scott Bradshaw too. Shari said it'd be nice to know the gaps that we're trying to fill – geography, age, skill set, etc. We don't have a spreadsheet right now but definitely looking for businesspeople, younger people, Latinx. Ted said Kristen and Don Woods (Icicle Ridge Winery) are too busy right now. Vito Fedor, owner of Squirrel Tree, will be asked because he's an enthusiastic partner. Marlene mentioned Greg Brooks from Benchmark Jewelers and Kathy M said she'd ask him. Mogens recommended realtors because they have a flexible schedule.

c. Board meeting time in 2022 – discussion and vote (?). Top choices:

- i.** 9am on Tues or Wed
- ii.** 10am on Tues or Wed
- iii.** 3pm on Tues or Wed
- i.** 7pm on Wed

After much discussion it was decided that the board meeting should be the same day and time every month to avoid confusion and allow people to set their calendars. There were pros and cons to the various times of day – early morning is preferred for some and businesses might not be open yet. Lunch time is good for some too, such as Shari, who has a lot of scheduled meetings midmorning or midafternoon. The first day/time suggested was 9am on Tuesdays but there were a few opposed, in part because commissioner meetings are on Tuesdays, as are Exec committee meetings, and we can't do the board meeting too early in the month or the finances will not be completed. Then a new day/time was suggested. Ted made a motion to move the board meetings to the 3rd Wed of each month at 9am. Mogens 2nded it and all approved.

11. Coordinator Report – Marlene Farrell

- d. Video
- e. Website
- f. Grants – RIG, CHI and State Farm
- g. GiveNCW & Appeal Letter
- h. DZA & Tax letters
- i. Newsletter ideas

Marlene explained that the 30-year anniversary video recording had to be postponed due to COVID. But there will be ~18 interviews. Questions have been prepared and some will be done at CM, some offsite at a board member's house. We'll try again in March or so.

See website notes in the golf update above.

CHI grant is the one for Suicide Prevention Education. Marlene got to sit in on a Zoom training for high school staff. It was very well done. More trainings to come, including to students and other community members. There is still about \$3600 left to use, and CSD staff will work with Marlene as they have expenses that need reimbursement. Marlene just found out we didn't get the Regional Impact Grant (applied for the Holter monitors). Claire from the CFNCW said we had a very competitive grant application, but it was a super competitive round because everyone was eligible right now. We can apply for something else in the next opening in April. We will make sure that we have a doctor/other med staff expert involved when we have a site visit in the future, because their perspective is helpful to answer the grant committee questions. There's another grant opp through State Farm (they're giving many \$25K grants). Marlene has asked Diane for help knowing if there is a need that would fit this opportunity. It is a fast process that begins in mid Feb.

See finances above for the \$# for the annual appeal and GiveNCW. Marlene emailed/mailed all the tax letters last week. She is working with DZA for the financial review. She's submitted most of the required Quickbooks reports but has a few remaining.

Marlene will be working on the spring newsletter over the next 3 weeks or so. She plans to cover our campaign \$#, golf updates, Charm Walk date, maybe info on how to become a Friend of CMF, maybe a mention of our anniversary and maybe a spotlight on Marson and Marson. She's happy for input/ideas on the newsletter.

Meeting ended at 11am. Wade made the motion, Ann 2nded it. All approved.

Upcoming Events

1/25 CM Commissioners Meeting – 9am – Ted & Kathy M

2/8 CMF Exec Comm meeting – 1:30pm

Feb CMF Board meeting – date and time TBD

Donors from 12/14/21 to 1/17/22 (not including board members or staff)

Karen Arnold, Bill & Sally Bauer, Lisa & Mike Bedard, John Cleve & Judith Borth,
William Bruders, Oliver & Pam Brulotte, Ann & John Callahan,
Cascade Autocenter (Will Summers), Melissa & Jim Dolstad, Ruth Ann Drewniany,
Robert & Ann Fuchs, Diane Huntsinger-Carson, Bill Jenkins, Icicle Village Resort (Madison Ford),
Bill & Mary Jones, Dale Jones, Craig & Christine Koppet, Richard & Theresa D'Litzenberger,
Heather & Patrick Murphy, Anita Petit, Dave & Mary Pflugrath, Dennis & Cindy Rudolph, Harvey
Strand, Jackie Sturges, Robert & Sharon Wheelon, Mountain Meadows (Nate Oglesby),
Benchmark Jewelers (Greg Brooks), Leavenworth Electric & Excavation (Mike McComas),
Zarthan Lodge #148, A Book for All Seasons (Donica & Stephen Sharpe),
Tracy & Jennifer Owen, Leavenworth Greenhouse & Nursery (Mike Chase),
Axelson Construction (Matt Axelson), Ruth Peralta-Clark, Richard & Cindy Reishus, Greg Kramer,
Lance & Deborah Vander Hoek Foundation, Penny Carpenter, Grace Larsen
Laura & Gary Jones, Wendy O'Reilly, Stephen & Kristen Keene, Franklin French,
Jennifer Talbot, Scheibler Brothers (Mary Scheibler), Heffernan Retirement Services (Dallas Otter)